

NO. \_\_\_\_\_

IN THE GUARDIANSHIP OF

\_\_\_\_\_ ,

AN INCAPACITATED PERSON  
[OR] MINOR

§  
§  
§  
§  
§  
§

IN THE COUNTY COURT OF

ZAPATA COUNTY, TEXAS

SITTING IN PROBATE MATTERS

GUARDIAN'S  ANNUAL  FINAL ACCOUNTING FOR THE PERIOD

\_\_\_\_\_ THROUGH \_\_\_\_\_

Check one:  Guardianship of the Estate Only  Guardianship of the Person and Estate

NOW COMES \_\_\_\_\_, Guardian of the Estate of

\_\_\_\_\_, an Incapacitated Person [or] Minor, and

respectfully presents this verified Annual Account:

**I.**

Guardian was appointed personal representative of the person and estate of ward/minor by order of this Court dated \_\_\_\_\_. Since that time, Guardian has administered this guardianship in accordance with the provision of the Texas Probate Code.

**II.**

The total value of the estate at the beginning of this accounting period was \$\_\_\_\_\_, as shown on the last annual account filed by the Guardian.

**III. CLAIMS PAID**

The following claims against the estate have been presented to the Guardian during this accounting period:

NONE, or

| <u>CLAIM PRESENTED BY</u> | <u>NATURE OF CLAIM</u> | <u>AMOUNT APPROVED</u> | <u>PAID</u> |
|---------------------------|------------------------|------------------------|-------------|
| _____                     | _____                  | _____                  | _____       |
| _____                     | _____                  | _____                  | _____       |
| _____                     | _____                  | _____                  | _____       |

**TOTAL CLAIMS PAID** \$\_\_\_\_\_

**IV. NEW PROPERTY**

Property received/discovered by the Guardian during this accounting period which has not been previously inventoried is listed below:

NONE, or

DESCRIPTION OF PROPERTY

VALUE OF PROPERTY

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TOTAL VALUE OF NEW PROPERTY**

\$ \_\_\_\_\_

**V. PROPERTY VALUE CHANGES**

The following increases or decreases in value to property belonging to this estate that has not been previously reported to the Court:

NONE, or

DESCRIPTION OF PROPERTY

NATURE OF CHANGE

NET CHANGE IN VALUE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TOTAL CHANGES IN PROPERTY**

\$ \_\_\_\_\_

**VI. RECEIPTS**

The following is a complete list of all revenues and income received by the Guardian for the benefit of the Ward during the period covered by this account:

NONE, or

RECEIPTS SOURCE

AMOUNT

Interest on Estate Accounts

\$ \_\_\_\_\_

Refunds

\$ \_\_\_\_\_

Rental Income

\$ \_\_\_\_\_

Dividends

\$ \_\_\_\_\_

Proceeds from Sale of Estate Assets

\$ \_\_\_\_\_

Other \_\_\_\_\_

\$ \_\_\_\_\_

\_\_\_\_\_

\$ \_\_\_\_\_

**TOTAL RECEIPTS**

\$ \_\_\_\_\_

### VII. DISBURSEMENTS

The following is a description of all disbursements of cash (other than payment of claims shown in Paragraph III) made by the Guardian for the benefit of the Ward during the period covered by this account:

NONE, or

| <u>DISBURSEMENT TYPE</u>   | <u>EXHIBIT NO.</u> | <u>AMOUNT</u> |
|----------------------------|--------------------|---------------|
| Attorney's Fees            | _____              | \$ _____      |
| Bank Charges               | _____              | \$ _____      |
| Taxes                      | _____              | \$ _____      |
| Medical                    | _____              | \$ _____      |
| Housing                    | _____              | \$ _____      |
| Other _____                | _____              | \$ _____      |
| _____                      | _____              | \$ _____      |
| <b>TOTAL DISBURSEMENTS</b> |                    | \$ _____      |

### VIII. NON-CASH ASSETS

The following is a description of all property (e.g. house, vehicles, boat, stock, bonds, etc), other than cash assets, remaining in the hands of the Guardian:

NONE, or

| <u>DESCRIPTION OF PROPERTY</u> | <u>VALUE OF PROPERTY</u> |
|--------------------------------|--------------------------|
| _____                          | \$ _____                 |
| _____                          | \$ _____                 |
| _____                          | \$ _____                 |
| <b>TOTAL NON-CASH ASSETS</b>   | \$ _____                 |

### IX. CASH ON HAND

The cash remaining in the hands of the Guardian is located in the following deposit accounts, as evidenced by an official letter, Exhibit \_\_\_\_\_, from the depository attached to this account:

NONE, or

| <u>NAME OF DEPOSITORY</u> | <u>ACCOUNT NO.</u> | <u>AMOUNT</u> |
|---------------------------|--------------------|---------------|
| _____                     | _____              | \$ _____      |
| _____                     | _____              | \$ _____      |
| _____                     | _____              | \$ _____      |
| <b>TOTAL CASH ON HAND</b> |                    | \$ _____      |

**X. RECONCILIATION**

PARAGRAPH II: Value of assets on date of last Annual Account \$ \_\_\_\_\_  
PARAGRAPH III: Total claims paid (subtract) \$ \_\_\_\_\_  
PARAGRAPH IV: Total value of new property (add) \$ \_\_\_\_\_  
PARAGRAPH V: Net changes in property (add or subtract) \$ \_\_\_\_\_  
PARAGRAPH VI: Total receipts (add) \$ \_\_\_\_\_  
PARAGRAPH VII: Total disbursements (subtract) \$ \_\_\_\_\_

**TOTAL VALUE OF ESTATE AFTER CHANGES** \$ \_\_\_\_\_

PARAGRAPH VIII: Total non-cash assets (add) \$ \_\_\_\_\_  
PARAGRAPH XI: Total cash on hand (add) \$ \_\_\_\_\_

**TOTAL VALUE OF ASSETS ON HAND** \$ \_\_\_\_\_

**XI. UNPAID DEBTS**

The following debts and expenses of the Ward have not been paid and are presently due and owed by the estate:

| <u>DEBT TYPE</u>                  | <u>EXHIBIT NO.</u> | <u>AMOUNT</u> |
|-----------------------------------|--------------------|---------------|
| <input type="checkbox"/> NONE, or |                    |               |
| _____                             | _____              | \$ _____      |
| _____                             | _____              | \$ _____      |
| _____                             | _____              | \$ _____      |

**TOTAL DEBT** \$ \_\_\_\_\_

**XIII. BOND PREMIUM**

The Guardian has paid all the required bond premiums for the accounting period:

| <u>NAME OF SURETY</u> | <u>AMOUNT</u> |
|-----------------------|---------------|
| _____                 | \$ _____      |

Respectfully submitted,

\_\_\_\_\_  
GUARDIAN OF THE ESTATE

**VERIFICATION**

**STATE OF TEXAS**

§

**COUNTY OF ZAPATA**

§

§

I, \_\_\_\_\_, having been duly sworn, hereby state on oath that the  
(insert name of guardian of the estate)

foregoing Annual Account contains correct and complete statement of the matters to which it relates,  
the bond premium for the upcoming accounting year has been paid, all tax returns due have been filed,  
all taxes owed during this Annual Account period have been paid.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name (Guardian)

SWORN TO and SUBSCRIBED BEFORE ME by \_\_\_\_\_, on  
this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, to certify which witness my  
hand and seal of office.

\_\_\_\_\_  
Notary Public, State of Texas

Please deliver to:  
Zapata County Clerk's Office  
200 E. 7<sup>th</sup> Ave., Ste. 138  
Zapata, TX 78076